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BIAB procedures to implement for ISO9001 and ISO14001 in 2021-2022

- What is our quality policy:

BIAB quality policy: to deliver our commitment to meet customer's expectations, for instance, we offer commodity goods in five most "basic" aspects such as in functionality, safety, durability, traceability and completion, explained as below:

- Functionality: we offer goods meeting customer's required function and ensure quality performance of the required functionality;
- Safety: we offer goods in safety standards meeting customer's destination country's requirement and set safety standard as upmost quality performance indicator;
- Durability: we offer manufacturer warranty to our commodity goods and provide instructive user guidance, the product durability shall meet customer expectations not only from design but also from all spare parts being used during production process;
- Traceability: we apply barcode and production batch via information system to trace commodity goods, whenever we export our goods to any destination countries we are fully able to trace relevant processes and provide status and feedbacks to our customers on a "when-and-if" required basis;
- Completion: we provide full package of the commodity goods, apply packing requirement during internal production process, making the packaging materials such as cartons, pallets as part of the products and address the importance of packaging materials to our sub-contractors.

For a full and detailed quality policy in terms of documentation registration and surveillance, please refer to enclosed Appendix I – BIAB quality statement

- Delivery assessment:

BIAB delivery policy is done by two parts of processes – Order Process control and Logistics flowchart.

In BIAB routines these processes are well implemented in daily work and all work process was followed strictly according to the processes. The management team in BIAB is to ensure each process will have responsible persons and conduct monitoring role. The detailed explanation of the work processes is enclosed as Appendix II – Order Process and Logistics flowchart

- Our process/plan to reach quality goals for 2020 and on wards

In basic BIAB is to implement "Plan – Do – Check - Act" cycle to reach quality goal 2020 please refer to enclosed Appendix III – BIAB plan to reach quality goal 2020.

- Our process/plan to reach environment goals for 2020 and on wards.

please refer to enclosed Appendix IV – BIAB plan to reach environment goal 2020.

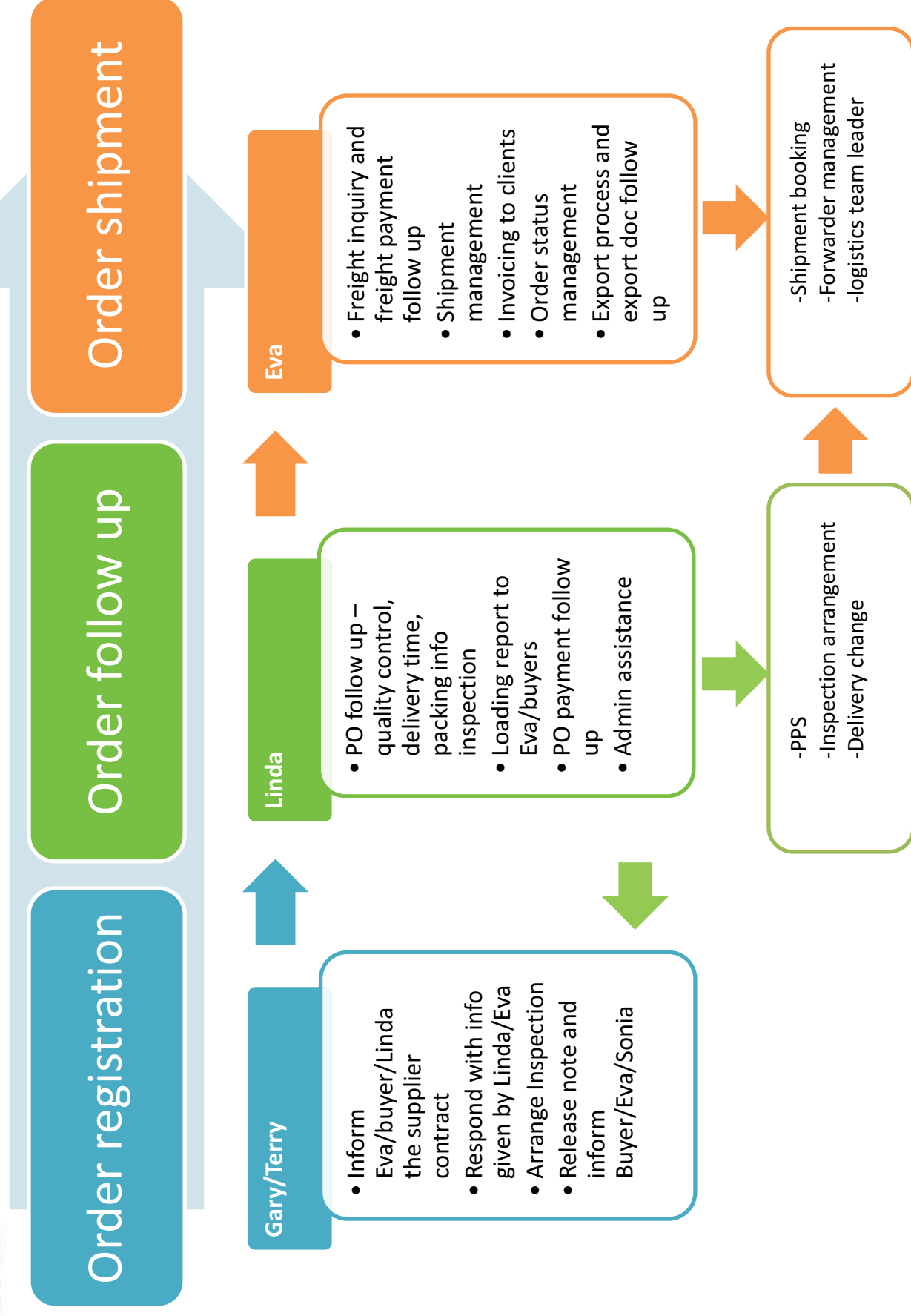
Appendix I - BIAB Statement of internal quality assurance process

BIAB implements an in-house quality assurance policy to a full extend of the operation scope. The quality policy includes supplier qualification, production quality control process evaluation and enhancement, manufacturing process monitoring and recalibration, pre-delivery quality control, and reverse delivery and return process evaluation etc.

In each project BIAB international sets quality supervision unit who is responsible for quality standard initiation assurance, during-production quality control and final release. The quality supervision unit employs quality control employee or a third party quality inspecting firm to conduct and monitor full quality control process including raw martial control, sub component control, manufacturing process control and the final pre-delivery quality control. BIAB quality policy is not permit any problematic goods to release to the next step of goods flow and reflect rework/enhancement information flow with relevant parties within the given deadline.



HZO Logistics team work flowchart





international
We supply the products you need

Appendix II - Order Process Control

Samples and Testing
Purchasing team to determine sample test
checking by Emma.

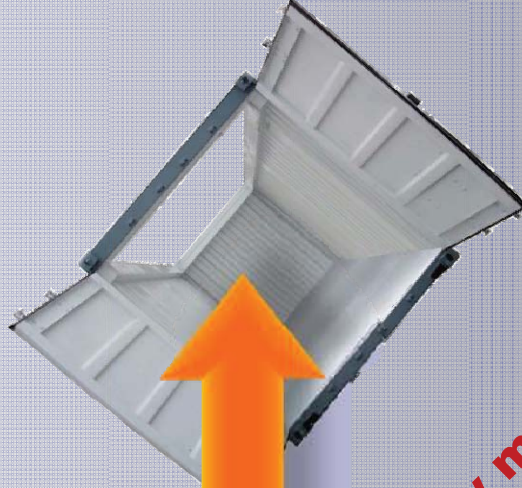
PPS
Emma: PPS arrangement and confirmation.

Order process

Initiation from sales order confirmed
Routine: If PPS / PDI/ Quality Certification required

Delivery time control
Emma: monitor production process 10 days prior to ETD, if quality issue happens, purchasing team to step in and followup.

Delivery monitor
Terry determines delivery time set by PO conditions., benchmarking freight booking with Luna and update delivery





international

PLAN

Assess current quality situation , select a problem, document reasons for problem selection.

ACT

Report and plan for next quality enhancement cycle to identify remaining quality issues. Adjust based on follow-up and results.

PLAN



DO

DO

Determine root cause of the quality problem. Select potential solution and implement.

CHECK

CHECK

Evaluate the results of the quality solution, error-proof at highest possible level. Incorporate as standard procedure.



BIAB internal identification process to reach the environment goal 2021

